WESTERN MENTAL HEALTH CENTER, INC.
JOB DESCRIPTION

POSITION TITLE: ACT Integrated Dual Diagnosis Treatment Specialist
DEPARTMENT: Assertive Community Treatment Team
SUPERVISOR: Clinical Supervisor
FLSA: Exempt **SALARY LEVEL:**

POSITION SUMMARY: Provide a continuum of substance abuse services including assessment, treatment, education and support for consumers along with assumes responsibility for providing needed treatment, rehabilitation and support services to identified consumers with severe and persistent mental illness.

ESSENTIAL FUNCTIONS:

1. Performs all duties in accordance with the policies and procedures of the Center.
2. Provides service coordination so that consumers will receive optimal rehabilitative services.
3. Provide comprehensive, individualized Integrated Dual Diagnosis Treatment so psychiatric symptoms are reduced.
4. Utilize Illness Management and Recovery to provide ongoing evaluation, problem solving, skill training and supervision for consumers.
5. Assist consumers to obtain and maintain competitive employment in the community.
6. To provide support and assistance to consumers in maintaining family and social relationships so that social isolation is reduced.
7. Provide Individual Dual Diagnosis Treatment services so psychiatric symptoms are reduced.
8. Available for evening and weekend work as required by Center needs.
9. Follow center billing procedures and requirements.

OTHER RESPONSIBILITIES:

1. Is sensitive and responsive to management needs such as data collection and program evaluation.
2. Ability to travel as required.
3. Performs on-call work as required by position.
4. Performs other work related duties as assigned.

EDUCATION, EXPERIENCE AND SKILLS REQUIRED:

1. A minimum of a Bachelors degree in a human service related field from an accredited university/college or must have 6,000 hours of documented clinical experience in providing mental health services to adults.
2. A minimum of one year of training or supervised experience in substance abuse treatment.
3. Must have excellent communication, organizational and interpersonal skills.

10/2013